

EMONA STUDENT ACCOMMODATION LEASE APPLICATION 2024



UNAM Main Campus, Windhoek, Namibia
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To ensure that the application can be properly processed we request applicants to

- ✓ Please ensure all required documentation is attached;
- ✓ Please write neatly and legibly and to complete the form in block letters;
- ✓ Complete all fields

Re-application
New Applicant

<i>For Office Use</i>	
	Status
	Emona Acc #

APPLICANTS DETAILS

Surname:			
Full Name(s):			
Student Number:		Gender:	M <input type="checkbox"/> F <input type="checkbox"/>
ID Number:			
Passport Number:		Nationality:	
Cell phone Number:		Other Contact Number:	
Email:			
Postal Address:			
Residential Address:			
Country:			
Academic Year Applying:			
Field of Study/Course:			

Do you have a disability?	
If yes, please clearly indicate type and severity:	
Do you suffer from any serious illness or abnormality?	
If yes, please clearly indicate type and severity:	

* The above mentioned is only for planning purposes and will not affect your placement consideration in any way.

PARENT/LEGAL GUARDIAN OR NEXT OF KIN

Surname:		
Full Name(s):		
Relationship:		
ID/Registration Number:		
Cell phone Number:		
Home Number:		
Office Number:		
Email Address:		
Physical Address:		

BANKING DETAILS

NB! PLEASE NOTE OF THE FOLLOWING:

- ☆ Please reference Emona Account Number (if re-application) or Unam Student Number if new application
- ☆ Incorrect Referencing will result in monies not being allocated which can result in students showing arrears

Bank Name:	First National Bank	Nedbank Namibia
Account Name:	Emona Student Residence (Pty) Ltd	Emona Student Residence (Pty) Ltd
Branch Code:	281972	461617
Account Number:	62114800552	11000437877
Reference Number:	NB - Emona account number or if not allocated yet, please use UNAM student number as reference	

FEES AND ROOMS

Booking Fee (Non Refundable)

New Applicants:	N\$1,000.00
Re-Applicants:	N\$500.00
Deposit:	
Namibian Resident:	N\$1,500.00
Foreign Resident:	N\$2,000.00

Rental fee per month per bed:

Loft Room:	N\$2,500.00	
Corner Room:	N\$2,700.00	
Rectangular Room:	N\$2,900.00	
Paraplegic Room:	N\$2,900.00	
Single Room:	N\$3,100.00	

Re-applicants applying before 31 December 2023 have first choice of current rooms:

Please specify:	Block Number:	
	Floor Number:	
	Room Number:	

LEASE TERMS

Please tick one of the following appropriate boxes which is applicable:

Self Funded:	
Government Loan (NSFAF):	
Government Bursary (NSFAF):	
Other Government institution:	
Bursary:	

ADDITIONAL INFORMATION REQUIRED	
NSFAF Reapplicants - Latest Academic Records	
NSFAF New Applicants - Allocation Letter	
Unam Acceptance Letter	

DOCUMENTS REQUIRED

In terms of the Financial Intelligence Act 3 of 2007, the following documentation is required in respect of the student / person / entity responsible for settling of the Tenant's account

Document Required	Attach	
	Yes	No
Certified Copy of ID passport:		
3 Months latest Bank Statements:		
Most Recent Payslip of Payer:		
Proof of Loan/bursary acceptance:		
Most Recent Utility Statement		

Payer Contact Details

Contact Person	
Cell phone:	
Work:	
Email:	

TERMS AND CONDITIONS

1. I/We the undersigned hereinafter referred to as the Tenant, hereby warrant that the information contained in this lease application is true and correct.
2. The Tenant understands that this is not an agreement but only an application.
3. The Tenant Agrees to pay a non-refundable administration booking fee . (As set out under Fees and Rooms above)
4. The tenant agrees to enter into a written lease agreement with the landlord upon acceptance of this application by the Landlord, incorporating among other (inter alia) the terms and conditions as set out herein. In the event that the Tenant fails to sign the standard Agreement of Lease on a date not less than 15 days prior to the commencement date of the Lease, the premises will be placed back on the leasing schedule and the Tenant will forfeit, the booking fee. The Landlord, without derogating from any of its rights in law, including but not limited to claiming damages, will be entitled but not obliged to cancel this application with immediate effect.

DECLARATION

I the undersigned understand that the Landlord will rely on the information provided by me should an agreement be concluded and I warrant that the information contained herein is true and correct.

Name and Surname: _____

Date: _____

Capacity: _____

Signature: _____

For Office Use

1. Application Completed in Full
2. Required Documentation Received
3. Application Processed

YES	NO	
YES	NO	
YES	NO	

